



Minutes

Transparense 1st Steering Committee Meeting

10th of October 2013

BEA, FRANZÖSISCHE STRAÙE 23, BERLIN

LIST OF PARTICIPANTS

Steering Committee Members

No.	Name	Organisation	Country
1	Jan W. Bleyl	IEA DSM Task XVI / Energetic Solutions	EU
2	Stuart Broom	EIB	EU
3	Matthew Gordon	eu.ESCO / Honeywell	EU
4	Katarzyna Wardal	EFIEES	EU
5	Lord Rupert Redesdale	CEO of Energy Managers Association	UK

Transparense project team

No.	Name	Organisation	Country
1	Jana Szomolanyiova	SEVEN	Czech Republic
2	Vladimir Sochor	SEVEN	Czech Republic
3	Olivier Garnier	EEVS	United Kingdom
4	Damir Staničić	IJS	Slovenia
5	Sabine Piller	BEA	Germany
6	Kerstin Busch	BEA	Germany
7	Jenny Gode	IVL	Sweden
8	Johan Coolen	Factor4	Belgium

Definitions of EPC and EPC providers

- Transparens team should be careful not to use definitions of Energy performance contracting - EPC and ESCOs that would narrow too much their meaning and thus should avoid the possible conflicts.
- The scope of Transparens is EPC with guaranteed savings. EPC will mean different things for different situations, but in general would be a guarantee from one party to save energy through a contract for another organisation. Every project is different and partnership between supplier and purchaser is different, but we need partnership between client and ESCO to agree that the level of savings is guaranteed.
- Jan W. Bleyl will send the Transparens team classification of the energy services and the discussion paper of IEA DSM Task 16 on definition and concept of EPC.
- SEVEN will prepare new explanation and wording of the already used definitions, these will use and define the term "EPC provider" to distinguish from the ESCO which is a more general term. SEVEN will send the text for comments to the SC members. Final version will be used in the introduction chapter of all the Transparens reports.

Code of Conduct

- There should be one Code of Conduct agreed to throughout Europe that gave the basic principles from which an Energy Performance Contract could be undertaken between two parties.
- The Code should be based on the integrity-based approach, not compliance-based approach. This means Code will not be legally enforceable.
- Code of conduct should be backed by an institution, which is independent from both provider and client side. This can be difficult to find in some countries. This could be the role of facilitator organisation as the facilitators are between ESCO and the client.
- When formulating Code of Conduct, care should be taken that the words are not too general or vague – e.g. does "sustainability" means during the contracting period or after such period? Another example is "high degree of energy efficiency"
- Lord R. Redesdale would be happy to get the British working group to propose a form of words that could be discussed by the group or the Chair could come over to Britain to discuss the issues faced in the implementation of EPCs. The EMA's Code of Conduct which is being adopted in Britain could be listed as an example of local guidance and EMA would be happy for any other EU country to use this Guidance for free and use it as it suits them. The Code of Guidance will be a free and available on a website with case studies and greater level of detail than in the original Guidance document. In the British Guidance document the EMA will adjudicate on Contract disputes. EMA would be happy to see how this system could be replicated across Europe amongst independent organisations.

Follow up

- Next SC meeting will be held in Thessaloniki in the end of September 2014 and will take half a day
- New definitions, Code of Conduct versions and list of indicators will be sent to the SC members for comments.
- Comments, questions should be directed to:

Topic	Email list
Definitions and all other topics not listed here	Jana.szomolanyiova@svn.cz , vladimir.sochor@svn.cz
Pilot projects	Piller@berliner-e-agentur.de , Busch@berliner-e-agentur.de Jana.szomolanyiova@svn.cz , vladimir.sochor@svn.cz
Code of Conduct	damir.stanicic@ijs.si jana.szomolanyiova@svn.cz vladimir.sochor@svn.cz
Comments to all WP leaders	transwp@googlegroups.com
Comments to all partners	translist@googlegroups.com